TO:       (1)       CERTIFIED MAIL
AND       (2)       CERTIFIED MAIL
RE:       (3)       CERTIFIED MAIL
             (4)       CERTIFIED MAIL

We notify both of you that (6) has a claim in the amount of ________ dollars ($_____) for labor performed and/or materials delivered during the month of ________, 20____, on the referenced project. The labor performed and/or materials furnished by us are generally described as follows: ________. Such labor performed and/or materials were furnished to ________ pursuant to the terms of a written contract [or] written purchase order, a copy of which is attached hereto [or] per an oral agreement with ________. [If the agreement was oral, attach copies of invoices which identify the labor or materials and the location of the job where the labor or materials were performed or delivered.]

Attached hereto is our Sworn Statement of Account.

This notice is sent in compliance with Texas Government Code Chapter 2253.

Dated this ____ day of ____________, 20____.

By:__________________________

STATE OF TEXAS :
COUNTY OF ________ :

Before me the undersigned authority on this day personally appeared ____________________, who, after being by me duly sworn did depose and say:

1. My name is __________________; I am the (12) and am authorized to make this affidavit;

2. (13) has a claim in the amount of ________ dollars ($_____) for labor performed and/or materials delivered during the month of ________, 20____, for ________.

3. The amount of this claim is just and correct, and all lawful offsets, payments and credits known to the undersigned claimant have been allowed.

4. The amount of any retainage applicable to the account on which the claim is made which have not yet
become due by virtue of the terms of the contract on which the above claim is made is $__________.

5. The invoices or statements attached hereto are true and correct copies of the originals of same which were sent to (15)_____.

__________________________________
(16)

Subscribed and sworn to before me this ___ day of ________, 20___.

___________________________________________________________________
Notary Public in and for
The State of Texas

* * * * *

(1) Bonding Company.
(2) Bonding Company's Address.
(3) Prime Contractor.
(4) Prime Contractor's Address.
(5) Name of Project.
(6) Your Company.
(7) General Description of Labor and Materials Provided.
(8) Prime Contractor.
(9) Prime Contractor.
(10) Prime Contractor.
(11) Your Company.
(12) Title.
(13) Your Company.
(14) Prime Contractor
(15) Prime Contractor.
(16) Your Signature.